

Events disclaimer and cancellation policy

1. Events disclaimer. We collect your personal data, including dietary requirements for the explicit purpose of organising our events. Your full name, job title and company name may be included in the participation lists provided to other participants and/or other third parties hosting our events. Additionally, photos and videos may be recorded during our events and may be used in print and online communication stored on AmCham EU's website and social networks.

Should you wish to be excluded from any participation list, photos or videos, please send an email to <u>events@amchameu.eu</u>.

To learn more about your rights, please consult our <u>privacy policy</u> and <u>terms of use</u>, or send an email to <u>gdpr@amchameu.eu</u>.

2. Cancellation policy.

- Cancellations between four and three weeks before the event will receive a full refund of costs, minus 15%. Unless specifically otherwise stated with the individual event when registering.
- Cancellations between three and two weeks before the event will receive a full refund of costs, minus 30%. Unless specifically otherwise stated with the individual event when registering.
- Cancellations between two and one week(s) before the event will receive a full refund of costs, minus 45%. Unless specifically otherwise stated with the individual event when registering.
- Cancellations within one week before the event are non-refundable. Unless otherwise stated when registering.

3. Payment.

All credit and debit card transactions are debited at the point of purchase.

4. Terms & Conditions.

The events registrants accepts the Terms & Conditions when clicking on the payment button or during the account sign-up.